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24 April 1970

MEMORANDUM FOR: EA/TR

SUBJECT : Weekly Activities Report

25X1A9a 1. On Tuesday members of the Language School and [REDACTED] of 25X1A9a
the Support School met in the office of [REDACTED] C/RECD/OL, with members
of his staff to examine the floor plans of two of the buildings under
consideration as new quarters for the Language School and SUS. We reviewed
25X1A9a specifications originally given the bidders particularly the requirements
for sound control between classrooms and possible security problems. We
25X1A9a designated [REDACTED] as the Language School contact with the architects.

25X1A9a On Wednesday the two architects, [REDACTED] visited
the Language School to get a first hand look at our space requirements,
method of operation, and to discuss the various permutations of space used.
It was apparent that one of the big problems is accommodation to the require-
25X1A9a ment for classroom acoustical isolation which will add materially to cost
and complicate air conditioning problems. [REDACTED] plans to have floor
plans drawn of the two buildings to resubmit to the property owners. Tony's
deadline for this is Wednesday, 29 April.

At a meeting this morning at Ames Building the security representative
had severe reservations about securing either of the two buildings from the
viewpoint of required additional guard force personnel as well as costs. He
cited a policy which stated that the Agency would not lease only a part of
a building.

25X1A9a 2. [REDACTED] has been taking a course in Transformational Grammar
at Georgetown to familiarize himself with the jargon and formulas that are
currently used in many linguistic discussions presently being published. He
is now preparing a short series of lectures intended to explain the formulas
and terminology well enough to enable a person to read current technical
articles. With this short course, we should obviate the necessity of sending
a number of our staff for a semester each of college study.

25X1A9a 3. Personnel Notes

25X1A9a [REDACTED] joined our staff on Monday as deputy of the
Germanic Languages Department. [REDACTED] is well qualified academically
25X1A9a and has had experience as a supervising linguist at [REDACTED]
Institute as well as [REDACTED]

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4. Language School Statistics

Students and Classes as of 24 April 1970:

Students

Full-time - 80
Part-time - 134 (25 BAHLT)
(58 Hqs.)

Classes

Full-time - 37
Part-time - 51 (6 BAHLT)
(12 Hqs.)

Laboratory hours for the week of 13 - 17 April:

Headquarters lab - 232
Language School lab - 73

Fourteen proficiency tests were given during the week of 13 - 17 April.

25X1A9a

Chief, Language School

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